



CITY OF ALBANY
Hearings Board

MINUTES

Thursday March 23, 2023

Hybrid – 4:00 p.m.

Approved: April 6, 2023

Call to Order

4:00 p.m.

Member Cardosa called the meeting to order at 4:00 p.m.

Pledge of Allegiance

Roll Call

Board Members Present: Karen Cardosa, Sonja Neperud, Stacey Bartholomew

Board Members Absent: None

Staff Present: Current Planning Manager David Martineau, Planner II Liz Olmstead, Administrative Assistant I Kaitlin Martin

Approval of Minutes

4:01 p.m.

Board Member Neperud moved to approve the meeting minutes from February 9, 2023, Member Cardosa seconded the motion, which passed 3-0.

Business from the Public

4:01 p.m.

None.

Public Hearing – Type III – Quasi-Judicial Process

4:02 p.m.

File CU-03-22: Conditional Use Review to construct a new city park. The subject property is located north of 373 Timber Ridge Street NE and is zoned Residential Single Dwelling (RS-5).

Commissioner Cardosa opened the public hearing at 4:04 p.m.

Declarations by the Commission

4:04 p.m.

No commissioners declared a conflict of interest, reported ex parte contact, or reported a site visit.

No commissioners abstained from participating.

No commissioners challenged the declarations.

Current Planning Manager David Martineau read the meeting procedures.

Staff Report

4:06 p.m.

Project Planner Liz Olmstead presented the staff report for CU-03-23. *

Board member Neperud inquired about the property size, which Olmstead replied that it was 1.85 acres total. Member Neperud also questioned if the park would be a city or private park, which Olmstead addressed that it would be a city park.

Applicant Testimony

4:08 p.m.

Applicant Katherine Sheie, with Lango Hansen Landscape Architects provided that no additional information needed to be presented but was available to answer any questions that the Hearings Board had.

Board member Bartholomew commented that she noticed that there were no sewer connections for restroom facilities. Sheie addressed, and City of Albany Parks and Facilities Maintenance Manager Rick Barnett provided additional clarifications.

Public Testimony

4:14 p.m.

None.

Procedural Questions

4:14 p.m.

None.

Board member Cardosa closed the public hearing at 4:14 p.m.

Discussion

None.

Motion

4:15 p.m.

Board member Cardosa moved to approve the proposed Conditional Use Review as conditioned under planning file CU-03-23. This motion is based on the findings and conclusions in the March 16, 2023, staff report and the findings in support of the application made by the hearings board during deliberations on this matter. Member Neperud seconded the motion which passed 3-0.

Business from the Commission

4:17 p.m.

None.

Next meeting date: April 6, 2023

Adjournment

4:17 p.m.

Hearing no further business, Member Cardosa adjourned the meeting at 4:17 p.m.

Respectfully submitted,

Reviewed by,

Signature on file

Signature on file

Kaitlin Martin
Administrative Assistant I

David Martineau
Current Planning Manager

*Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cdaa@cityofalbany.net.